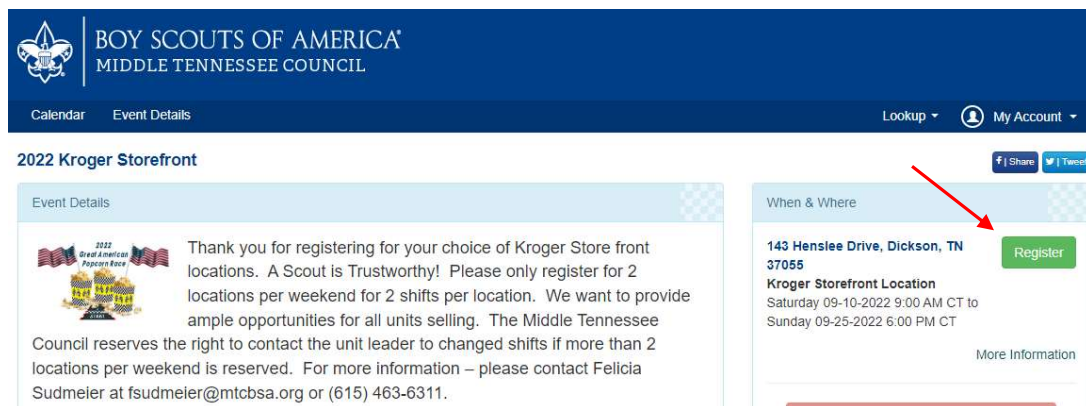


Kroger Sign Up Instructions

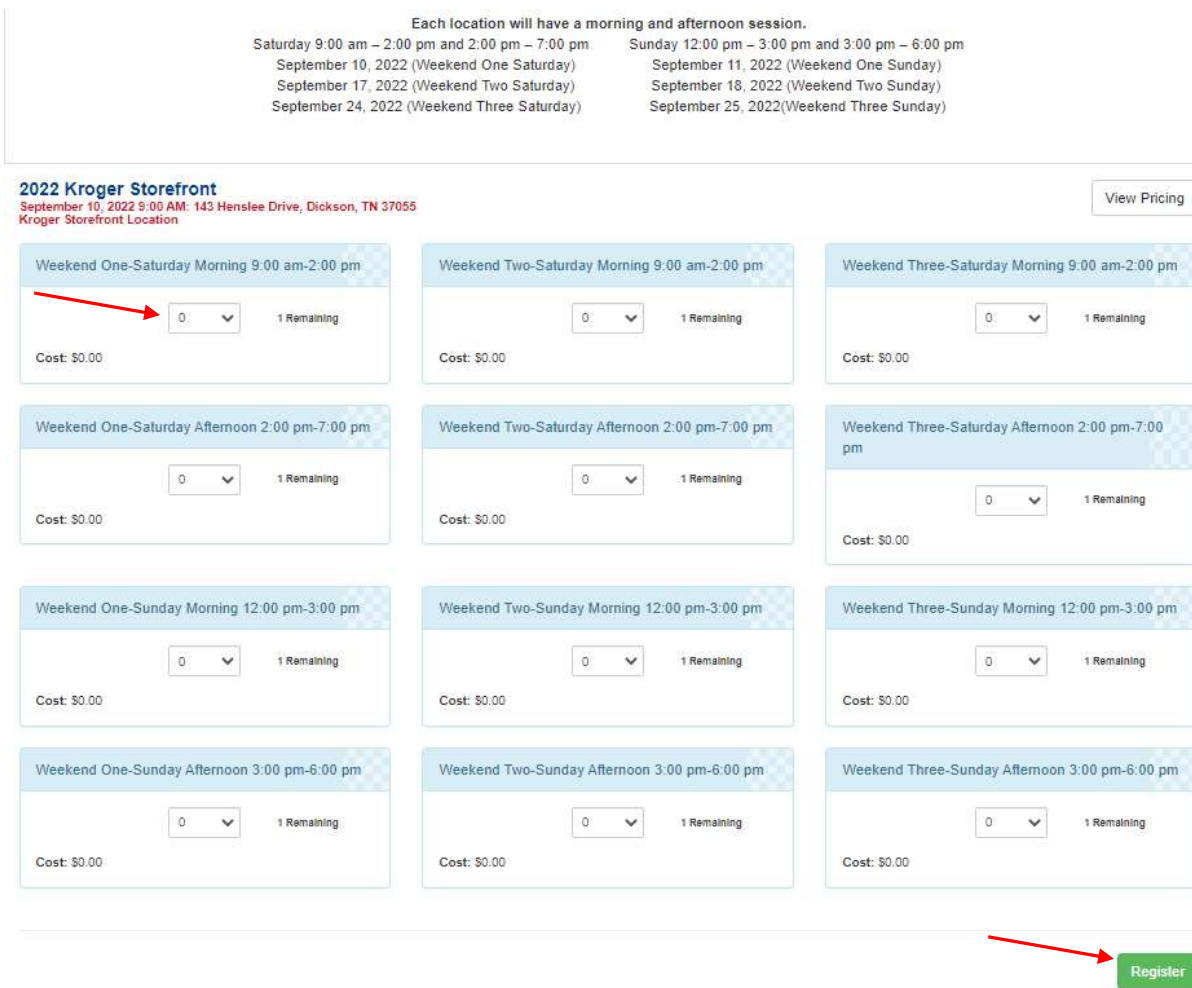
1. Go to mtcbsa.org/popcorn
2. Click on link above dates for Kroger Sign Up
3. On the event page you will choose your location (locations ordered by address) from the options on the right by clicking “register”

(You do not need to make an account and can continue as guest)



4. There will be 12 shifts to choose from. You can refer to the top for dates and times of each weekend.

5. Select the shifts you want by using the dropdown menu on those spots and choosing 1. Then you will click “register” at bottom.



6. On the next page you will click on “Update Information” and fill out contact information and select unit. Once you have entered contact information and selected your unit you will click done.

A)

The screenshot shows a web interface with a top navigation bar containing 'Participants' and 'Check Out' buttons. Below this is a 'Registration Contact' section with a blue header. Inside this section, there is a 'Registration Contact' area with 'Checkout Required' and a red 'Update Information' button, which is pointed to by a red arrow. To the right of this area is a 'Preview Information' button and an 'Additional Actions' dropdown menu. Below the 'Registration Contact' section is a grey bar showing '1 Weekend One-Saturday Morning 9:00 am-2:00 pm' with a dropdown arrow.

B)

The screenshot shows a form titled 'Change Information for Registration Contact'. It has four input fields: 'First Name', 'Last Name', 'Primary Contact Email', and 'Cell Phone'. Below these is a 'Unit Information' section with a 'Select Unit' button, which is pointed to by a red arrow. At the bottom right of the form is a 'Done' button, also pointed to by a red arrow. A vertical line is on the left side of the form.

7. Once this is done you will click “proceed to checkout” on right hand side and then you will be done. You will receive an email confirmation.

The screenshot shows the 'Registration Contact' page with the contact information filled out: 'Sudmeier, Felicia' and 'Checkout Required'. The 'Update Information' button is now greyed out. A red arrow points to the 'Proceed to Checkout' button in a green box on the right side of the page. Above this button is a red warning box that says 'Check Out Required' and 'Registration closes in 77 days: You have 1 participant that requires Check Out. These spots are not held until check out is completed.' Below the 'Proceed to Checkout' button is an 'Event Contacts' dropdown menu. The top navigation bar and the event details bar from the previous screenshot are also visible.