

Webelos Winter Weekend Cubworld Boxwell Reservation January 7-9, 2022



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Dear Webelos Leaders and Parents:

Middle Tennessee Council is proud to announce the annual Webelos Winter Weekend to be held January 7-9, 2022 at Boxwell Reservation at Cubworld. If we have inclement weather and cancel the weekend we will reschedule for the following week of January 14-16, 2022.

Webelos Scouts will have the opportunity to work on their Webelos adventures as well as participate in shooting sports, games, outdoor sports, gaga ball, games and our evening campfire program.

Sleeping arrangements will be Jamboree Style (bring your own tent and camp). We will provide platforms and straw like Scouts BSA Winter Camp.

Weather permitting, most classes will be offered outside so be prepared for the weather; also, be prepared for running around and having fun because we offer many active classes.

Webelos Winter Weekend is truly a unique opportunity that allows Webelos Scouts to experience Boxwell Reservation at Cubworld. We are positive Scouts attending Webelos Winter Weekend will not be disappointed with their experience.

The staff is super excited about Webelos Winter Weekend 2022. We look forward to seeing all of you. Registration is limited, so sign up soon at www.mtcbsa.org to reserve your spot.

Middle Tennessee Council
Boxwell Staff



Boxwell Reservation History

Boxwell Reservation is located on Old Hickory Lake in Wilson County on State Highway 109, five miles south of Gallatin near LaGuardo, Tennessee. Its beautiful location features rolling hills with lots of good campsites and hiking trails. The surrounding waters are excellent for swimming, canoeing, fishing, and other aquatic activities. For these reasons and because of its central location, it was chosen to meet the needs of Scout units in the Middle Tennessee Council. In 1952, the original site was located and, in 1957, the Middle Tennessee Council acquired, by special act of Congress, fee simple (\$1.00) title to 528 acres of land from the U.S. Army Corps of Engineers. Subsequent purchases brought its size up to 1,300 acres.

There have been four "Boxwells": Linton, Tennessee (1921-29), Narrows of the Harpeth (1930-48), Rock Island (Charles E. Parish Wilderness Reservation near McMinnville) (1949-59), and the present one. In 1938, the Order of the Arrow's Wa-Hi-Nasa Lodge #111 was founded at the Narrows of the Harpeth. In 1951, the South's first Wood Badge course was offered at the Rock Island camp. Each "Boxwell" provided great outdoor experiences for boys and their adult leaders, and made its own contribution to the camping traditions of the Middle Tennessee Council. Today's Boxwell Reservation on Old Hickory Lake reflects and accelerates the rapid growth of Scouting in Middle Tennessee. Many people worked hard to raise the funds and make the arrangements necessary to acquire and develop these camps. Boxwell Reservation is named for the late Mr. Leslie G. Boxwell, a distinguished Tennessean and Scouter.

In 1960, the first camp season at the present camp was held for hundreds of eagerly waiting Scouts. Since 1960 over 100,000 Scouts and Leaders have experienced camping at Boxwell. Nearly every kind of tree native to Tennessee can be found somewhere on the Reservation, and animal life is plentiful. Some evidence exists to suggest that the ground beneath is honeycombed with caves, and it is believed that Indian and pioneer trails crossed it.

The camps within the reservation are named for other outstanding citizens and Scouters. The developed camps include Camp Stahlman, Camp Parnell, Camp Craig, Cubworld, and the Percy Dempsey Camporee Site. Camp Light, Explorer Island, and Camp Beanie Elam have been kept as wilderness sites. Boxwell Reservation is rich in tradition and widely considered one of the very best winter camp facilities in the United States.

PACK PREPARATION FOR CAMP

If your pack follows the steps listed below, the process of preparing everyone for an enjoyable experience at Boxwell should go smoothly.

October - December Promotion of Webelos Winter Weekend

- Inform or remind all Webelos and parents of camp dates (January 7-9, 2022 ~ Inclement weather Date of January 14-16, 2022).
- Recruit two or more adult leaders to spend the week with your pack.
- Note payment dates and begin fundraising, if necessary.
- Schedule a Parents' Night program between October - December.

October

- Online Registration opens at www.mtcbsa.org, have Webelos select adventure classes and other opportunities at camp. This is a first come, first serve basis.
- Review Camp Plans with Webelos and Parents and distribute information.
- Arrange for Camp Leadership and begin schedule development for the Pack.

During November and December:

- Give final notice to all boys and parents about plans for attending camp.
- See that all Scouts and Leaders receive the medical forms they need.
- Arrange for transportation to and from camp.
- Collect completed Personal Health and Medical Summary forms (Parts A & B only).
- Early Bird Discount Deadline – December 28, 2021

Three Weeks before Camp:

- Pre-Camp Conference call on December 15, 2021 at 6:00 pm.
- Have all payment for balance of fees in order to receive the discounted price.

One Week before Camp:

- Review Webelos Program Schedule from Pre-Camp Meeting.
- Deadline for Refund Request Forms.
- Prepare the pack and patrol equipment to bring to camp.
- Inspect each Webelos personal gear and uniform (winter outdoors, be prepared).
- Finalize transportation arrangements to and from camp.

Pre-Camp Conference Call

This Conference call is very important in making your camp experience a Great Experience! At this meeting:

- Updates to the program
- Review dining hall procedures.
- Find out about any Webelos Winter Weekend program changes.
- Ask questions about camp; get all the answers you need.

The date for the meeting is Thursday, December 15, 2021. The meeting will begin at 6:00 p.m. and will conclude before 7:00 p.m.

***We must have a completed medical exam and health history form from each Scout and Leader attending this event on file in our Health Lodge during attendance at camp (Parts A & B only) and a Pre-Event Medical Screening Checklist.**

Webelos Winter Weekend Schedule

The Middle Tennessee Council Camping Committee has established the following camp fees for Webelos Winter Weekend. This fee schedule is provided to assist you in planning for this event.

Description	Discount Fee* by December 28	Regular Fee after December 28
Jamboree Style (Bring your own tent – outside on platforms)	\$100.00	\$125.00
Adults	\$25.00 per person	\$25.00 per person

Themed Long Sleeve T-Shirts are available for purchase online only before December 8, 2021.

Cost per shirt is \$15.00 for Youth Small – Adult XL, \$20.00 for XXL-XXXL.

The balance of the camp fee(s) must be received by January, 4 2022, to receive the discount fee. Regular fee schedule applies if a Scout did not register and/or pay by the Early Bird deadline.

Registration Process

Class registration will happen after arrival at camp. You will not be asked to sign up for activities online.

Fees are transferable to other scouts, but it is up to the canceling individual to arrange for payment reimbursement from the replacement scout. The Middle Tennessee Council Service Center must be informed of any fees that are transferred at the Pre-Camp Leaders' Meeting. Refund checks will be mailed after the pack attends camp.

Tentative Class – Subject to Change	
Activity Pins	Location
Archery	Archery Range
Art Explosion	Inside Cubworld Dining Hall (Back Right)
Adventures in Science	Pfeffer Pavilion
BB	BB Range
Build It	Native American Village
Building a Better World	Boat Harbor Maintenance Area (Inside)
Earth Rocks!	Castle
Engineer	Pavilions at Cubworld
Game Design	Pavilions at Cubworld
Looking Back, Looking Forward	Inside Cubworld Dining Hall (Front Left)
Stronger, Faster, Higher	Stahlman Activity Field
Sling Shot	Sling Shot Range

Camp Policies and Procedures

Refund Policy

The Middle Tennessee Council Camping Committee's refund policy reads: Individuals that cancel a reservation 10 days prior to attending Webelos Winter Weekend will receive a refund of fees paid, less a \$50 cancellation charge. No refunds will be made after the 10-day cancellation deadline. No refunds will be considered unless the refund form provided in the Forms Section of this guide is completed and received at the Jet Potter Scout Service Center 10 days prior to the unit's first day in camp. Medical Refunds (including COVID) will be handled on a case by case senerio.

Evening Program

Friday evening will be a movie night and Cracker Barrel in the dining hall. Board games will also be available for those who would rather play.

Saturday night will be our campfire program. Guests are welcome to come to the campfire. They are welcome to come for dinner as well. Dinner is \$8 a person, please see one of the directors during camp to sign up.

Worship Service

We will hold an interfaith worship service on Sunday that everyone is welcome to attend. If your Scouts would like to help with the service for the *Duty to God and You* adventure requirement 2a, please talk with one of the directors by noon Saturday.

Adult Leadership

Each unit must have responsible adult leadership. Each unit in camp is required to have at least two adult leaders present at all times. Units that are unable to secure two-deep leadership should contact the Council Service Center. Both Leaders must be present day and night and be over the age of 21.

Camp Trading Post

The trading post will be well stocked with handicraft items, Winter Camp tee shirts, hand warmers, and other Scouting equipment. At the Boxwell Trading Post candy, cold drinks, and other snack items are also available. Operating hours are: Friday 5:00 pm-9:00 pm, Saturday 8:30 am – 9:00 pm, Sunday 9:00 am-1:00 pm.

Most Scouts spend \$15-\$20 during Winter Camp for supplies, souvenirs, snacks. We recommend that pack leaders establish a unit banking system to help safeguard money that boys bring to camp. We cannot be responsible for lost or stolen personal items.

In addition to cash, Visa, American Express, MasterCard, and Discover are accepted at the Trading Post.

General Cleanliness

Let's be clean in everything we do. Shower houses will be available for Webelos and leaders. Help us keep camp clean. Trash barrels are in each campsite and throughout camp. Please remember the Outdoor Code. Leave camp cleaner than you found it.

Health and Safety

A safe and enjoyable experience has always been the focus of the Boy Scouts for decades. The camping experience at Boxwell Reservation is no exception. In the event of an emergency, Boxwell has immediate response capability with a Wilson County Emergency Management team located only three (3) miles away. We also have Emergency Medical Staff on the site at all times working out of the Health Lodge. They can be contacted by radio 24 hours a day. The support is conducted by the Sumner Regional Medical Center located only five (5) miles from Boxwell. This facility offers a full array of state-of-the-art medical services. Emergency transportation by ambulance is only a radio call away and we have established a Predestinated Emergency Landing Area (PELA) with Vanderbilt Life Flight. The Wilson County Sheriff's Department makes random checks of our facility and is ready to assist in the event of an emergency.

Boxwell Reservation takes the safety of each camper very seriously and pledges to do the utmost to see that they have a safe and enjoyable environment to pursue the great ideals of Scouting.

Alcoholic Beverages and Drugs

Alcoholic beverages and illegal drugs are not allowed on Council properties. Violators will be asked to leave.

Smoking (including e-cigarettes & vaporizers) and Tobacco Usage

Scouts are not allowed to smoke or use tobacco at camp. Adults may smoke, but they are asked to move out of sight of Scouts. **Absolutely, no smoking is allowed in buildings or in tents.**

Fires, Firefighting and Fuel Policy

The danger of fire exists everywhere in camp. The camp staff is prepared to handle firefighting in camp, but you should be prepared to stop or slow the fire until help arrives. Fireguard charts are furnished and must be posted in camp and should be inspected daily by the unit leader to see that responsibilities are assigned and carried out. Failure to sign the Fireguard Chart will result in an unsatisfactory mark for that day's campsite inspection.

Each site will be provided a fire extinguisher.

National BSA policy permits the use of liquid fuel only under the direct supervision of a knowledgeable adult leader. Gasoline and other flammable substances are to be stored in the approved fuel storage area in camp (Contact the Service Corp Director).

Open flames (i.e. candles, Sterno, kerosene lanterns, cigarettes, etc.) are also strictly prohibited in tents. No fire is to be unattended at any time in a campsite. Therefore, a fire is to be completely out when no one is in the site. **NO PROPANE HEATERS ALLOWED!!**

Health Forms for All Participants

Every Webelos and adult leader attending camp must present a completed health form (Annual Health and Medical Record Parts A & B only) upon arrival at camp. This is BSA National Policy.

Medication Information

The Boy Scouts of America require all medications brought to camp by campers (under 18) to be secured and locked in the camp health lodge.

The medication **must** be in the **original** prescription bottle and include the following information:

1. Camper's name
2. Name of prescribing physician
3. Prescription number
4. Date prescribed
5. Name of medication
6. Directions for use

In Part A of the health form is a section listed as Medication. This section must be completed and signed by both the parent & the prescribing physician for **each** type of medication taken at camp.

Camp Security

An important aspect of youth protection at camp is having some control of visitors in the camp. The Scout uniform, is a powerful validation symbol making anyone wearing one seems to be in the right place at a Scout camp. Unfortunately, almost anyone can obtain a uniform, whether or not they are registered in the program.

Everyone in attendance at the camp must wear identification that signifies legitimate participation in the camping program. Wristbands, such as those used in hospitals, will be Boxwell's method. The importance of wearing this identification will be stressed when the unit checks in. It is not necessary to explain the youth protection aspect of this identification beyond its signifying a properly registered participant in the camp program.

All visitors to the camp must stop at the camp office and sign in. A guest book for this purpose will be maintained and positive identification required. A special visitor nametag will be given that will easily identify the person as a legitimate visitor. Upon conclusion of their visit, guests will sign out so that camp administrators will know who is on camp property at all times.

Any time a person is spotted in camp without either a visitor's nametag or camp participant identification, that person should be escorted to the office to sign in (and so staff personnel may determine why that person is on camp property). In addition to these measures we have installed security cameras.

Emergency Action Plan

In the event of a camp emergency, notify the Camp Director, Program Director, Camp Ranger, and/or the Camp Medical Office immediately. When an emergency involving a camper is concerned, the appropriate Scoutmaster should be contacted. Emergency phone numbers are posted at each phone location.

Camp Emergencies: With the exception of a Weather Emergency, all campers are to report immediately to their campsite upon hearing an emergency signal. In the case of a Weather Emergency, campers should seek protective shelter. Once the Weather Emergency has passed, campers should report to their campsites. Campers should remain in the campsites until the "All Clear" signal has been given. Leaders should review these procedures with their campers.

The following emergency signals will be used:

Fire Alarm:	Three (3) blasts of a car or air horn throughout camp.
Weather Emergency:	Continuous blast of a car or air horn throughout camp
All Clear:	Two (2) blasts of a car or air horn blast throughout camp
Health Emergencies:	The Camp Health Officer will respond to all health emergency situations

Vehicles in Camp

The Health & Safety Committee, along with the Camping Committee, has established a written Policy and Procedures of Vehicles in Camp. The policy follows the guidelines established in the Guide to Safe Scouting as they relate to Boxwell Reservation.

- ◆ **NO PRIVATE VEHICLES** will be allowed beyond the camp parking lot for any reason other than provable disability or pre-approved vehicles used to pull trailers to campsites for the delivery of pack and personal gear.
- ◆ Weather permitting, trailers will be allowed in campsites. However, vehicles used to pull trailers must deliver and return to the designated parking lot within one hour.
- ◆ All parking **must** be confined to designated parking lots.
- ◆ All program and administration sites are within convenient walking distance of all campsites.
- ◆ **CAMP SPEED LIMIT IS 25 MPH**
- ◆ No one under the age of 18 will be allowed to drive on the Reservation; with the exception of arriving at respective camp parking lot.
- ◆ Visitors must park in visitors' parking lot and check in at Cripple Crab before proceeding to their respective camp. **NO PARKING ALONG ROAD!!**
- ◆ After check-in, please proceed to designated parking lot in respective camp.
- ◆ Due to safety and conservation, vehicles used in camp will be limited to only those designated as Administrative Staff.
- ◆ Administrative vehicles with appropriate identification which will be allowed to move about the reservation and designated camp with "**Safety First and Foremost**" are as follows:
 - *Reservation Director
 - *Ranger One
 - * Ranger Two
 - *Camp Truck
 - *Sanitation (Garage) Truck
- ◆ **Violations of this policy will result in loss of driving privileges at Boxwell Reservation. Determination of whether an individual is in violation will be left to the discretion of the Reservation Manager and/or Reservation Director.**

Dining Hall Procedure:

Meals are served in our indoor, heated facilities. The dining hall will be set up to serve only the number needed for each serving period. The maximum number allowed by the Fire Code would determine the number of tables and chairs allowed for each serving period. Scouts will be allowed to refuse items and request additional portions as they walk through the line.

Winter Camp Staff will be monitoring the serving line during each and every meal. Cleanup responsibility will fall on each Pack Table Cleanup Monitor.

- Packs will seat themselves at a table the first meal at camp and will remain there for the rest of camp.
- Each pack will appoint two cleanup monitors, one youth and one adult, per table.
- At assigned meal time, pack will enter Dining Hall and take a seat at their tables.
- After everyone has been seated, announcements will be made and grace for meal will be said.
- After grace, each side of Dining Hall will be dismissed to line up for serving.
- Approximately 15 minutes prior to the end of the meal period, everyone will be encouraged to participate in program.
- Following program, everyone will be dismissed except the table monitors. At this time the cleanup window will open and monitors may return trays and clean tables.

Food - An Important Ingredient to a Great Camp Experience

Based on comments received from Scouts and Leaders, our food service continues to improve each year. We continue to listen to your suggestions regarding the menu and food quality. Our pledge to you is for continuous improvement; therefore, your suggestions are appreciated.

A carefully planned and prepared menu will improve the eating habits of Scouts and the consumption of well-balanced meals in adequate quantities will help build strong bodies.

Appropriate condiments will be served with all meals. Peanut butter and jelly will be available at all meals. Salad Bars with fruit will be used at lunch and dinner occasionally. Fruit will be at least a choice of apples and oranges. Other fruits may be served. Cold cereal will be a choice of at least four flavors. Juice will be a choice of at least two flavors. Drink stations will have hot chocolate, coffee, water and milk available for all meals. Non-carbonated drinks will be available for lunch and dinner.

Webelos Winter Weekend Information Sheet

Leaders: Please distribute copies of this page to each Scout.

Camping will be Jamboree Style with your own tents.

WHAT TO BRING

PERSONAL GEAR

Scout Uniform (shorts or long pants)
Medical Form (Parts A & B only)
T-Shirts
Pants (extra)
Socks and Underwear
Waterproof Footwear
Poncho or Raingear
Warm Clothing
Blankets or Sleeping Bag
Sleeping Pad
Toiletries kit
(Toothbrush, toothpaste, towel, soap, etc.)
Water Bottle
Flashlight (fresh batteries)
Pen and Paper
Spending Money for Trading Post

BE PREPARED FOR RAIN / COLD WEATHER

EXTRAS (OPTIONAL)

Fishing Gear
Pocket Knife
Watch
Sunglasses
Small Musical Instrument
Straw (in case of rain)
Firewood
No Propane Heaters

PACK EQUIPEMENT

Tents and Ground Cloth
Pack Flag and American Flag
Lanterns
Broom
Water Containers
Water Cooler
Fire Extinguisher
Dining Fly, Poles, Rope

WHAT NOT TO BRING TO CAMP

Bikes
Roller blades or skates
Skateboards
Dogs (except service dogs)
Sheath Knives
Butterfly Knives
Fireworks
Airsoft and or paintball guns



Typical Schedule

Friday		Saturday		Sunday	
7:00 AM 3:00 PM	Camp Closed	7:00 AM	Rise and Shine	7:00 AM	Rise and Shine
		7:45 AM	Flag Raising	7:45 AM	Flag
		8:00 AM 8:45 AM	Breakfast	8:00 AM 8:45 AM	Breakfast
		8:45 AM 9:00 AM	Travel to session 1	8:45 AM 9:00 AM	Travel to session 4
		9:00 AM 10:00AM	Session 1	9:00 AM 10:00AM	Session 4
		10:00 AM 10:15 AM	Travel to session 2	10:15 AM 12:00 PM	Check Out @ Cubworld Dining Hall / 10:30 – Interfaith Worship Service (optional) @ Native American Village
		10:15 AM 11:15 AM	Session 2		
		11:15 AM 11:30 AM	Walk back to Cubworld for lunch		
		11:30 AM 12:15 PM	Lunch	12:30 PM	Camp Closed
		12:15 PM 12:30 PM	Travel to session 3		
		12:30 PM 1:30 PM	Session 3		
1:30 PM 1:45 PM	Travel to back to Cubworld				
3:00 PM 5:00 PM	Participants Arrive and Check-In in the Stahlman Activity Field	1:45 PM 2:15 PM	Scout Free Time		
		2:30 PM 4:30 PM	Afternoon Activities @ Cubworld Activity Field		
5:00 PM	Finish setting up camp				
5:45 PM	Flag Lowering	5:45 PM	Flag Lowering		
6:00 PM 7:00 PM	Dinner (Class A Uniform)	6:00 PM 7:15 PM	Dinner (Class A Uniform)		
7:15 PM 9:00 PM	Leaders meeting Cubworld Dining Hall	7:15 PM 8:00 PM	Free Time		
	Board Games, Movie, and Hot Chocolate in Cubworld Dining Hall	8:00 PM 9:00 PM	Campfire (meet at flagpole) – Class A Uniform		
		9:00 PM 10:00 PM	Cracker Barrel @ Cubworld Dining Hall		
10:00 PM	Lights Out	10:00 PM	Lights Out		

Safety Tips for Winter Camping

- **DO NOT LEAVE FIRES UNATTENDED**
- **DO NOT PUT HEATERS IN TENTS – NO PROPANE HEATERS ALLOWED AT CAMP!!**
- **IF YOU GET COLD IN THE MIDDLE OF THE NIGHT AND CANNOT GET WARMED UP, SEEK HELP AT ONCE!! DO NOT WAIT UNTIL THE MORNING– WAKE UP AN ADULT LEADER.**
- **DO NOT WALK ON LAKES, PONDS, RIVERS, OR STREAMS!** It may look solid, but until it has been checked out, assume no ice will hold your weight.
- **USE THE BUDDY SYSTEM TO CHECK EACH OTHER FOR COLD WEATHER HEALTH ISSUES.**
- **LEARN TO RECOGNIZE AND TREAT COLD WEATHER HEALTH ISSUES**, including hypothermia, dehydration, frostbite, snow blindness, carbon monoxide poisoning, etc.
- **DON'T FORGET YOUR LIP BALM!**
- **Always gather at least twice as much wood for your fire as you think you'll need.**
- **Gathering wood or other work helps keep the body warm!**
- **Always have enough wood on hand for the next morning's fire!**
- **Carry extra matches – the more a fire is needed for warmth, the harder it will be to light one!**
- When winter camping, dress in layers so you can easily adjust your clothes to regulate body moisture and temperature. Three types of layers are considered normal: a liner layer against your skin (long johns), an insulation layer (fleece), and a water- and wind-proof outer shell.
- Protect against heat loss through your head by wearing a toboggan, balaclava, etc. Over half of your body heat can be lost through your head. One saying goes, "If your feet are cold, put on a hat."
- A balaclava helps protect your face and neck from cold and wind. It can also be worn as a toboggan or scarf.
- Be sure to carry plenty of dry socks. Wet socks can be dried overnight in your sleeping bag, preferably by placing them close to your body.
- Know where your fire extinguisher is located.

DURING the DAY

- Adjust your layers of clothing by adding or removing to prevent heat buildup and sweating. Zippers in the armpits of rain shells or fleece jackets work well to vent heat and moisture. Too much moisture in your clothes will make you cold as it evaporates.
- Be aware of the signals your body is sending you. Cold fingers or toes indicate you should stop and address the cause of the problem if possible. Cold toes can be caused by boot laces being too tight.

IN CAMP

- Keep plenty of hot drinks available as you sit around camp in the evening. The extra fluids are helpful and the heat is welcome.
- Snack before you go to bed so that your body will have enough fuel to generate heat during the long winter night.
- Exercise for a few minutes before getting in your sleeping bag. This will warm up your body and make it easier to warm up a cold sleeping bag.
- Always keep hand warmer items (such as Hot Hands) from direct contact to skin. Should be kept in pockets on outer wear.

AT NIGHT

- Increase the comfort range of your sleeping bag by putting it inside of a bivy sack. Other options include cloth liners, vapor barrier liners or space blanket bags, and doubling up bags. Vapor barrier liners should only be used in temperatures well below freezing. Doubling up bags should only be done if you still have enough room to be comfortable in the bag.
- Always use a pad under your sleeping bag in the winter. Many people suggest two pads. Insulating yourself from the ground is more important than insulating yourself from the cold air.
- Sleep with a stocking cap or toboggan or balaclava on your head to help hold in your body heat. Cinching up your mummy bag so that only your eyes, nose, and mouth are exposed is another way to hold in heat.
- Don't breathe inside your sleeping bag at night. Breathe through a stocking cap or bandana instead. Moisture from your breath will wet your sleeping bag and reduce its insulating ability.

IN THE MORNING

- Warm up socks, clothes, etc. before putting them on in the morning by pulling them into your sleeping bag a few minutes before you get out of the bag.
- To prevent your feet from getting cold when you put on cold boots in the morning, remove the insoles and warm them up in your sleeping bag or inside your coat before putting your boots on.

Cubworld Map

